

**BYLAWS OF
IOWA ASSOCIATION OF SCHOOL RESOURCE OFFICERS**

Article I. Name

- A. This association shall be known as the Iowa Association of School Resource Officers. Hereinafter referred to as "IASRO". No individual, member, or group of members shall be authorized to use the name of IASRO or its' designated symbols, without prior approval in writing of the duly elected officers of the IASRO. IASRO is a nonprofit corporation and is not organized for the private gain of any.

Article II. Office

- A. The registered office of IASRO shall remain in the state of Iowa at a location to be determined by the Board of Directors (BOD). The principal office of IASRO for transaction of its business is located at PO Box 473, Norwalk, Iowa 50211. The BOD shall designate and change the office from one location to another within the state of Iowa. Any change of location of the office shall be noted by the secretary in these bylaws.

Article III. Purpose

- A. General Purpose:
- a. IASRO is a nonprofit corporation and is not organized for the private gain of any person.
 - b. IASRO will operate exclusively in any other manner for such educational and charitable purposes as will qualify it as an exempt organization under Section 501(C) (3) of the Internal Revenue Code of 1954, as amended, or under any corresponding provisions of any subsequent federal tax laws covering the distribution to organizations qualified as tax exempt organizations under the Internal Revenue Code, as amended.
- B. The Mission of IASRO is to:
1. assist in the training, development and sustainment of those law enforcement officers charged with the prevention, detection, and investigation of crimes committed upon school premises.
 2. support the multi-disciplinary team approach and, in support of its mission, includes and engages persons as organization members from various professions including but not restricted to; law enforcement, education, social services, mental health and law.
 3. seek to minimize the impact of criminal influence and to prevent the commission of criminal acts by sharing pertinent information among its membership in a timely manner.
 4. serve as the foundation of a network for school resource officers and representatives of all agencies whose mission is to enhance the security and safety of Iowa schools, students and faculty.
 5. to provide a strong leadership role by through resources, training and information for its membership.

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6. through training and networking, will assist its membership in providing and enhancing a safe educational environment for students and schools in Iowa.
7. promote properly selected and trained School Resource Officers.

Article IV. Membership

A. Membership Classification

1. Active Member: A person shall be eligible for Active Membership if he/she is:
 - a. Employed or appointed by an Iowa law enforcement agency assigned specifically to work youth within the schools.
 - b. Employed or appointed by an Iowa school district as a school administrator, certified teacher, nurse, counselor, or school security personnel.
 - c. Is a member, or a retired officer, of an Iowa law enforcement agency actively involved in developing and encouraging School Based Policing Programs and other programs that impact the young people and youth of the State of Iowa or,
 - d. Is an employee of the State of Iowa working with law enforcement agencies in training School Based Law Enforcement Officers and other Youth Officers and/or developing youth crime prevention programs.

B. Membership Dues:

1. Membership dues will be set each year by the BOD and will be included in the annual training held every summer.

C. Termination of Membership

- a. Any member who, reportedly, is not in good standing may have his/her membership terminated upon a two-thirds (2/3) vote of the BOD. The term "not in good standing" shall be defined as one who fails to adhere to the bylaws of the IASRO or
- b. Prior to any vote to terminate membership, the member in question must be given a notice in writing of the BOD's intent to terminate the membership and give the member the right to respond to the BOD.
- c. Any member who, fails to renew his/her membership at the annual meeting.

Article V. Board of Directors

A. Board of Directors (BOD) will serve as the Executive Committee and consist of the following officers:

1. President
2. Vice President
3. Treasurer
4. Secretary

B. Duties and Progression of officers.

1. Each office, whether by election or succession, will be for two (2) years, with the exception of the Treasurer, Secretary, and Regional Representatives, which are appointed offices. The Treasurer and Secretary and shall hold office until they

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choose to resign from that office or are removed from the office by a majority vote of the BODs. Officers and Directors shall hold office until the expiration of the term of their office and the election and installation of their successors.

a. President

- (1) The President shall be a member in good standing and, with the exception of the initial IASRO. President, shall have served, if possible, one (1) year as Vice President immediately preceding his/her term as President. The length of the term shall be two (2) years, commencing upon the culmination of the IASRO annual meeting.
- (2) The President shall fulfill the following duties:
 - (a) presides at all meetings of the IASRO and the BOD and appoints all committees,
 - (b) represents the IASRO at the State level as required,
 - (c) shall be an ex officio member of all committees with the right to debate,
 - (d) shall sign all correspondence and contracts, (or an authorized executive board member) of the IASRO which have been approved by the BOD or the membership,
 - (e) shall represent the IASRO at all media events as determined by the BOD,
 - (f) shall attend the National conference, if funds are available, and if not able to attend, can appoint someone in his/her place,
 - (g) shall be certified by the National Association of School Resource Officer (NASRO) as an School Resource Officer (SRO),
 - (h) shall be a certified full-time law enforcement officer, and
 - (i) shall have the power to vote.

b. Vice President

- (1) The Vice President shall be a member in good standing and as Vice President, the length of his/her term shall be two (2) years, commencing at the IASRO annual meeting. Then after serving two (2) years as Vice President, the Vice President shall automatically be elevated to the Office of the President. The Vice President shall fulfill the following duties:
 - (a) shall assist the President in carrying out the objectives of the IASRO,
 - (b) shall be chairman of committees, as appointed by the President,
 - (c) shall perform all the duties of the Office of the President during the President's absence,
 - (d) shall be a NASRO certified School Resource Officer (SRO),
 - (e) shall be a certified full-time law enforcement Officer, and
 - (f) shall have the power to vote.

c. Secretary

- (1) The Secretary will be an appointed member of the Executive Committee and will serve in the office of Secretary at the pleasure of the Board of Directors. The Secretary appointment will be approved by the BODs with a majority vote. The Secretary shall perform the following duties:
 - (a) keeps the minutes of all meetings of the IASRO,
 - (b) receives all nominations for elections and appointments,

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- (c) receives and transmits all correspondence,
 - (d) prepares replies to such correspondence as directed by the BOD,
 - (e) purge files following BOD approval.
 - (f) shall have the power to vote.
- d. Treasurer
- (1) The Treasurer will be an appointed member of the Executive Committee and will serve in the office of Treasurer at the pleasure of the Board of Directors. The Treasurer appointment will be approved by the Board of Directors with a majority vote. The Treasurer shall perform the following duties:
 - (a) presents a membership report at the annual meeting,
 - (b) receive all dues and assessments, keeps an up-to-date roster of all members,
 - (c) transfer IASRO funds in accordance with Article VII, Funds Management,
 - (d) presents a financial report at each meeting of the BOD and at the annual meeting of the IASRO,
 - (e) maintain a true and correct record of the Associations assets and liabilities,
 - (f) prepares all checks and expenditures which must be approved by the BOD except in accordance with Article VII Funds Management,
 - (g) shall have the power to vote.
- C. The BOD shall be the governing body empowered by its membership and shall have custody, control, and management of all funds, property and effects of the IASRO. The Legislative powers of the organization shall be vested in the BOD for establishing Policy and Procedures. The ultimate powers of this Association shall be vested in the best interest of the active membership. The BOD may conduct business by regular mail, electronic mail (e-mail) or telephone, when the need arises, without a formal meeting. In addition, when called by the President, the Executive Committee may conduct IASRO business via conference call.
- D. Special Presidential Appointments
- 1. Board Representatives: Board Representative will be an active member of IASRO and appointed by the President and approved by the BOD for a period of 2 years and will not be a voting member of the Board of Directors. At the end of 2 years, if they wish to continue serving as board representative, they will submit in writing to the BOD their intent. The Board Representatives will serve as a liaison to the members and the agencies in their regions and serve on committees and perform all tasks delegated by the President and/or BOD. Shall not be a voting member of the IASRO.
- E. Vacancies in Offices
- 1. In the event that an elected or appointed officer is unable to serve out his/her term of office, the President shall select a replacement for the remainder of that term, by majority vote of the BOD.

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2. If a vacancy occurs in a board representative position, the President may select a member in good standing to fill the vacancy, by majority vote of the BOD.
3. If a BOD member or Board Representative misses three (3) consecutive Board Meetings without just cause, the President may nominate a member in good standing to replace the Officer or Board Representative for the remainder of that term, by a majority vote of the BOD. Just cause will be determined by the BOD.

Article VI. Meetings

A. Board of Director Meetings

1. The BOD shall meet during the year to conduct the business of the association. At least fourteen (14) days notice shall be given to each Member of the Board regarding the Board of Directors' meeting. Notice of a meeting of the Board shall specify the date, time and place of the meeting. This notice may be via written or electronic means.
2. If such notice is given by electronic mail, it shall be deemed delivered when transmitted. If such notice is given by mail, it shall be deemed delivered when deposited in the United States mail properly addressed and with postage prepaid thereon or confirmation of delivery by the delivery agent of an express mail service. If such notice is given by facsimile, it shall be deemed delivered upon receipt of confirmation that the transmittal has been successful. Notwithstanding the foregoing, a Board Member may waive notice of any meeting or special meeting of the Board by written statement filed with the Secretary, or by oral statement at any such meeting.
3. A quorum for a BOD meeting shall consist of two-thirds of the board members.

B. Membership Meetings

1. The IASRO shall conduct a minimum of one meeting of the membership annually. The President may call additional meetings as deemed necessary to conduct the business of the IASRO. The annual meeting shall be announced each year with such meeting to be held at a time and place specified by the BOD.
2. The annual membership meeting will be held for the purpose of the election of officers, when applicable and to approve matters pertaining to IASRO as the BOD may direct for time to time.
3. The active members present at any annual meeting of members shall constitute a quorum for the purpose of election or to transact business. Only active members may vote in any election or on IASRO matters presented.

- ### C. Meetings shall be conducted in accordance with reasonable business practices, as determined by the BOD.

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Article VII. Funds Management

- A. All funds received by the Treasurer of the IASRO shall be deposited in an account in the name of the IASRO and not in the name of any individual. Withdrawal from such fund shall require the signature of the Treasurer.
- B. Fund expenditures shall be restricted to the purchase, production, and/or distribution of material necessary to accomplish the purpose and objectives of the IASRO, for the rental of facilities and equipment, transportation, consultant services and other items deemed necessary to conduct the business of the IASRO.
- C. The Treasurer of the IASRO shall keep and maintain adequate and correct books and records of accounts of the properties and business transactions relating to the IASRO, including accounts of its assets, liabilities, receipts, disbursements, gains, losses, capital, retained earnings and matters customarily included in financial statements. The books of account shall be open to inspection by the BOD of the IASRO at all reasonable times. Said books and records shall be kept and maintained in accordance with nationally accepted general accounting principles and both state and federal regulations.
- D. The Treasurer of the IASRO shall deposit all monies and other valuables in the name and to the credit of the IASRO, with such depositories as may be designated by the IASRO BOD; shall render to the President and to the BOD upon request an account of transactions related to the IASRO and a report of the financial condition of the IASRO prescribed by the IASRO BOD.
- E. The President shall be authorized to spend up to and including one thousand dollars (\$1000.00) for legitimate IASRO business, without prior approval of the BOD.
- F. The BOD. is empowered to accept grants, gifts, and donations to carry out the PURPOSE and MISSION of the IASRO.

Article VIII. Amendments

- A. Amendments to the bylaws of the IASRO shall require a majority vote of the BOD.
- B. New bylaws may be adopted or these bylaws may be amended or repealed by approval of the general membership at any annual meeting of the IASRO by a two-thirds (2/3) vote of the members present providing the amendment or proposal has been submitted to the BOD at least fourteen (14) days prior to the annual meeting.